

Setting up a non-member account

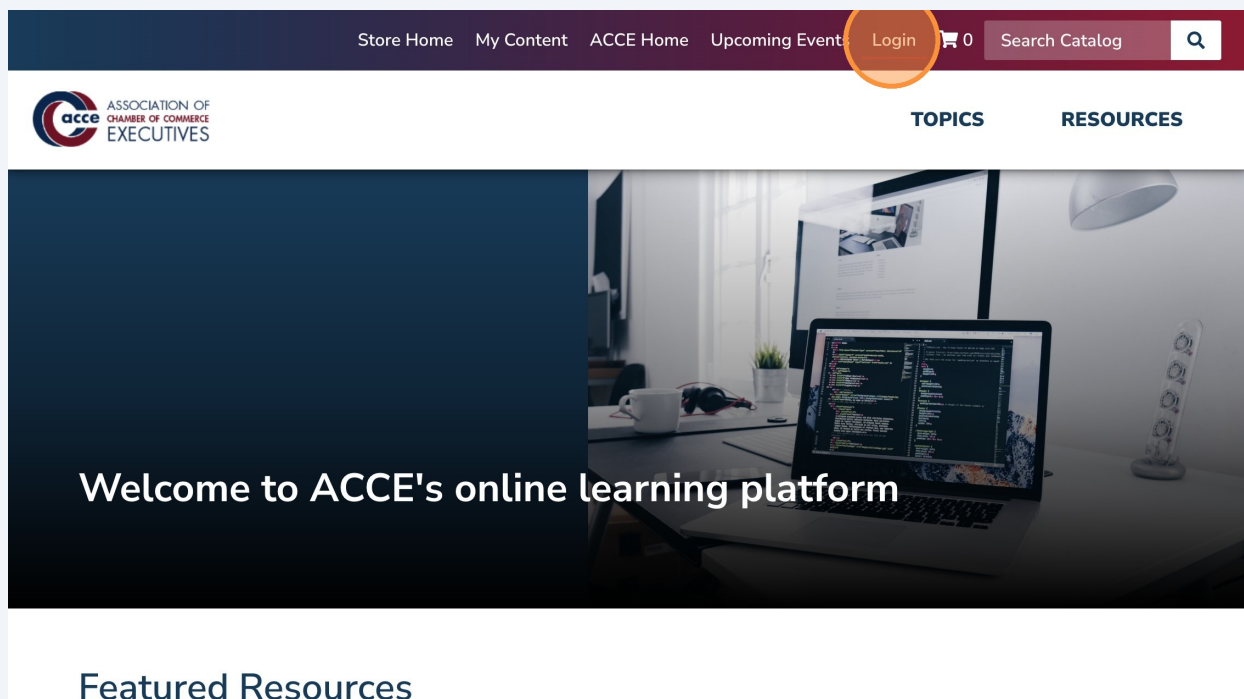


Follow these steps to set up a non-member account on ACCE's learning platform. Once your account is created, you can browse and purchase content in the store.

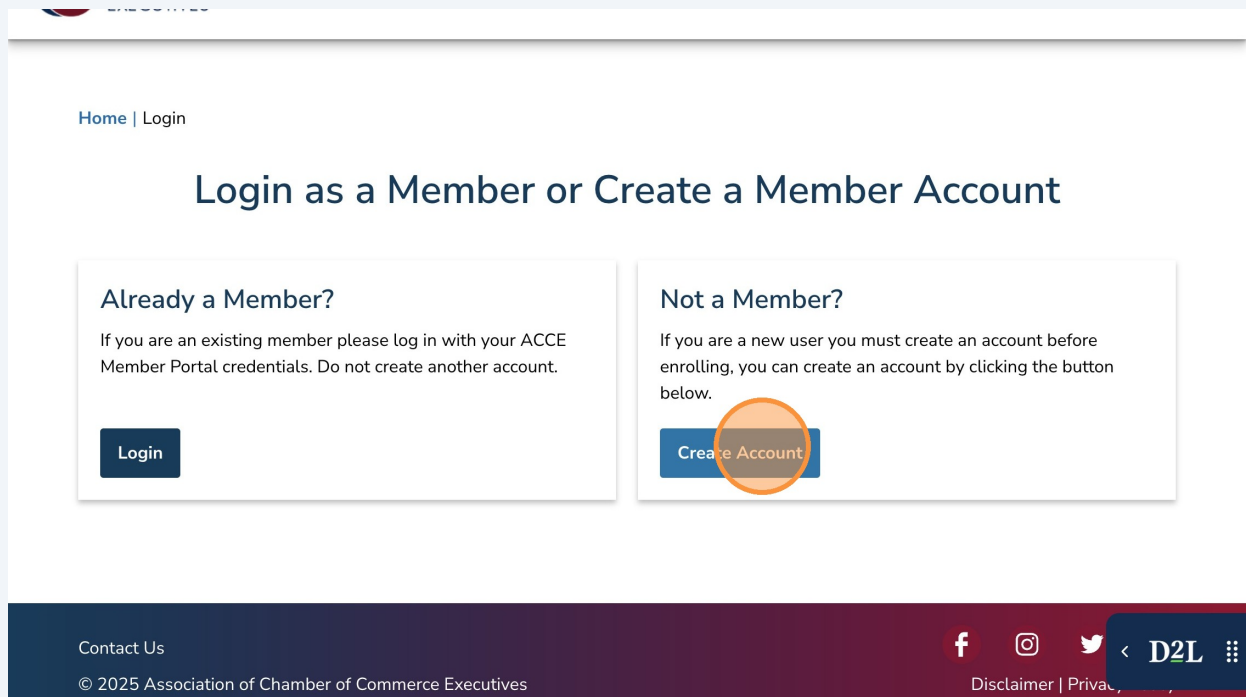
Please contact education@acce.org if you have any questions.

Account Creation

- 1 Navigate to store.acce.org. Click **Login** at the top of the page.



2 Click the button to **Create Account**.



Home | Login

Login as a Member or Create a Member Account

Already a Member?

If you are an existing member please log in with your ACCE Member Portal credentials. Do not create another account.

Login

Not a Member?

If you are a new user you must create an account before enrolling, you can create an account by clicking the button below.

Create Account

Contact Us

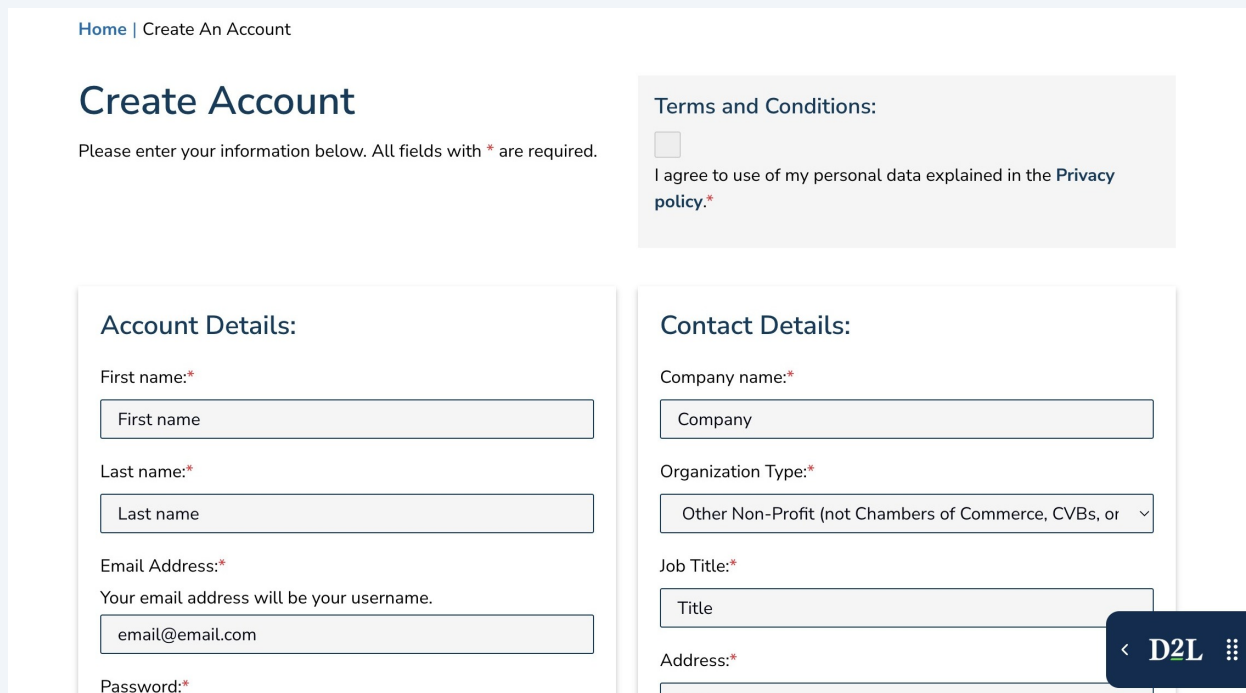
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Disclaimer | Privacy

3 Fill out all the required fields with your information.

Note: Passwords must be at least eight characters.



Home | Create An Account

Create Account

Please enter your information below. All fields with * are required.

Account Details:

First name:*
First name

Last name:*
Last name

Email Address:*
Your email address will be your username.
email@email.com

Password:*

Contact Details:

Company name:*
Company

Organization Type:*
Other Non-Profit (not Chambers of Commerce, CVBs, or

Job Title:*
Title

Address:*

Terms and Conditions:

☐ I agree to use of my personal data explained in the [Privacy policy](#).*

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Review the linked Privacy Policy. Click the **I agree to use of my personal data explained in the Privacy policy.*** box at the top of the page.



TOPICS

RESOURCES

[Home](#) | [Create An Account](#)

Create Account

Please enter your information below. All fields with * are required.

Terms and Conditions:

☐

I agree to use of my personal data explained in the [Privacy policy.*](#)

Account Details:

First name:*

Last name:*

Email Address:*

Contact Details:

Company name:*

Organization Type:*

Job Title:*

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Click **Create Account** at the bottom of the page.

Country:*

State:*

Zip Code:*

Phone:

[Create Account](#)[Contact Us](#)

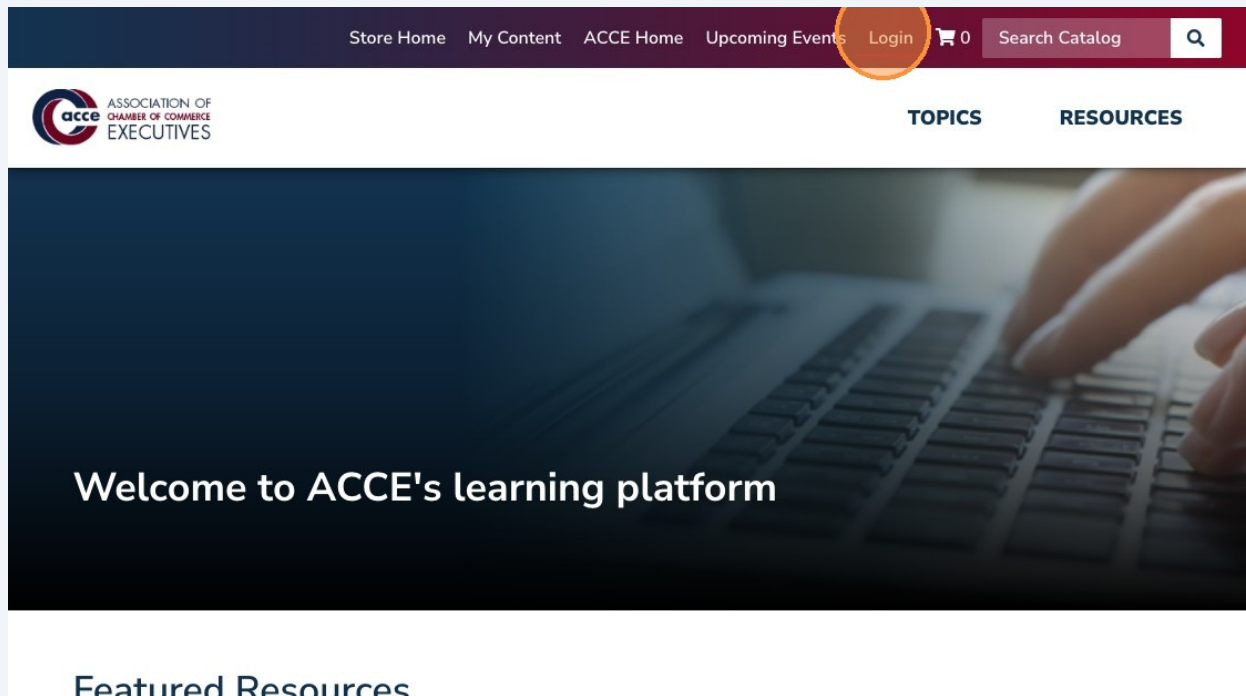
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Logging In After Account Creation

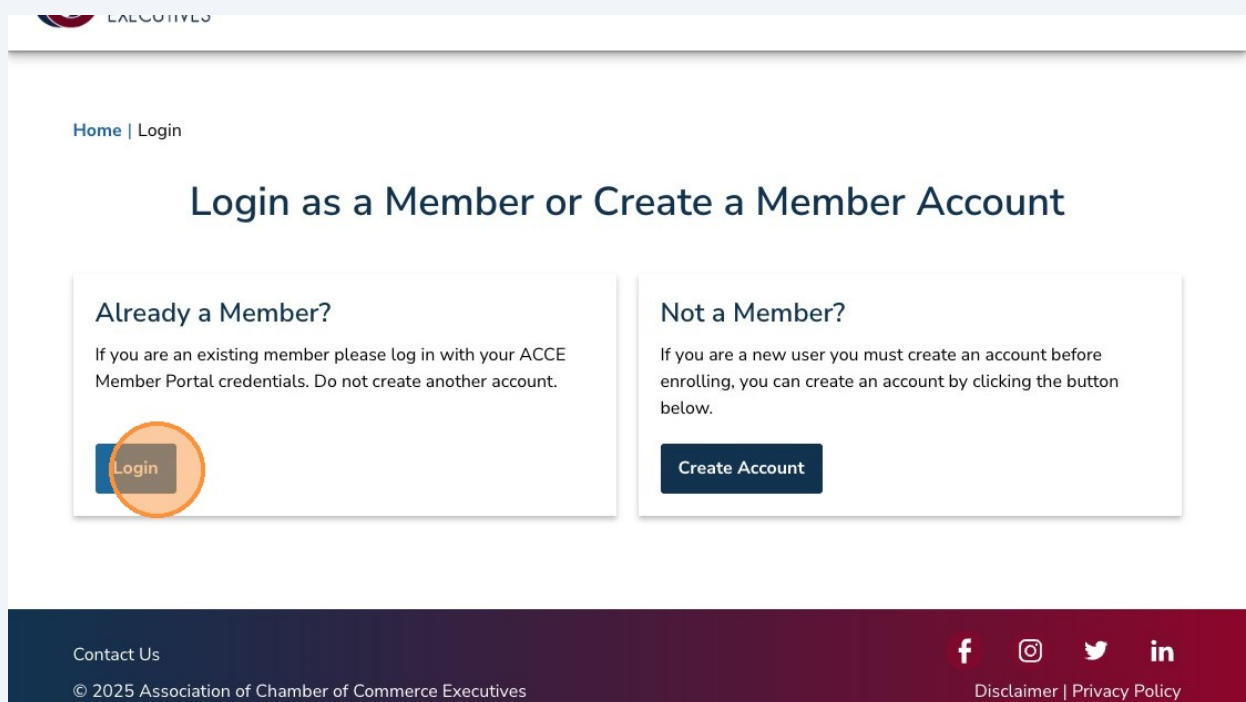
6

Once your account is set up, you can log in following these steps moving forward. Go to store.acce.org. Click **Login** in the top menu bar.



7

Under "Already a Member?," click **Login**.



8 Click **Non-Member Login** to open the log in screen.



Welcome to ACCE's learning platform!

Log in to view your resources, interact with your peers and customize your online learning experience.

A screenshot of the ACCE login page. At the top, there is a blue button that says 'ACCE Members - Click this button to log in.' Below this is a horizontal line. Underneath the line, the text 'Non-Member Login' is displayed, followed by a right-pointing arrow. An orange circle is drawn around the 'Non-Member Login' text and arrow.

Need help? Reach out to education@acce.org with any questions.

9 Fill out your username and password and click **Log In**.

Welcome to ACCE's learning platform!

Log in to view your resources, interact with your peers and customize your online learning experience.

A screenshot of the ACCE login page, showing the login form. At the top, there is a blue button that says 'ACCE Members - Click this button to log in.' Below this is a horizontal line. Underneath the line, the text 'Non-Member Login' is displayed, followed by a downward-pointing arrow. Below this is another horizontal line. Underneath the line, the text 'Username *' is displayed, followed by a text input field. An orange circle is drawn around the 'Username *' text and the input field. Below the 'Username *' field, the text 'Password *' is displayed, followed by a password input field. Below the password field, there is a 'Log In' button. At the bottom of the form, there is a link that says 'Forgot your password?'.

Need help? Reach out to education@acce.org with any questions.



If you have any trouble creating your account, please reach out to education@acce.org for assistance.